

## Terms of Reference

### Introduction

Metering Services in the National Electricity Market (NEM) are delivered via a competitive services model. To support the successful operation of the competitive metering market, the metering industry is seeking to proactively align to develop the underlying standards and work practices that will support the market to operate in a manner that sees energy consumers continue to enjoy accurate and safe metering outcomes with a minimum of disruption and cost.

### Purpose

The purpose of the Competitive Metering Industry Group is to promote the development of an efficient and effective, nationally consistent competitive metering market in the NEM by representing the metering industries views on policy and regulation to government, regulatory and industry bodies while supporting the development and publication of (including but limited to):

- Metering equipment standards that are relevant for the Australian environment but align to international standards wherever possible.
- Technical standards for metering installations.
- Safe work guidelines and practices.
- Coordinated industry representation on appropriate committees.
- Industry coordinated authorisation of electrical workers.
- Industry coordination of securing metering installations (Metering Keys and Sealing)

### Objectives

#### Standards Compliance:

- Promote the adoption of Australian Standards by the metering industry.
- Promote the entry of more metering equipment providers to the Australian market.
- Promote a nationally consistent approach to utility metering installation practices.

#### Safe Work Practices:

- Establish a range of work practices to provide safe outcomes for member's staff and energy customers.
- Promote the adoption of safe work practices.
- Establish an industry wide approach to asbestos management.

#### Industry Representation:

- Where possible, establish a common industry position on issues and disseminate information to members based on shared experiences.
- Coordinate industry representation on committees.
- Engage with stakeholder organisations to share information and increase understanding. Examples of the types of organisations the Industry Group may engage with include:
  - Metering equipment and technology providers/manufacturers
  - Electrical equipment manufacturers
  - Standards Australia
  - Energy Retailers
  - Network Service Providers
  - Consultants/Universities

#### National Electricity Objective:

- Promote the development of the Competitive Metering Industry consistent with the principles of the NEO.

## **Group Membership**

The Industry Group membership shall be open to members of Master Electricians Australia who are NEM accredited metering service providers holding MDP or MPB accreditation for any of type 1 to 4 metering.

The member organisation will be the legal entity holding the AEMO accreditation and be actively or soon to be actively providing competitive metering services across the NEM.

In addition, the Industry Group should also seek to engage businesses impacting the metering value chain that are not members of the Industry Group. Engagement with these businesses could be through inviting their participation in seminars or workshops.

## **Industry Group Rules**

The decisions made on actions and joint advocacy will be made by consensus at meetings.

The Chair and/or Deputy Chair are elected by the members of the group annually.

Each member organisation will have one vote when electing the Chair and Deputy Chair.

A quorum in a meeting is considered to exist when greater than 50% of the group's member organisations are present.

## **Meetings**

Meetings should be held as required and at least quarterly at Master Electricians Australia offices or the offices of member companies or virtually.

The proceedings of all meetings will be minuted, with action items and responsible person(s) explicitly outlined. Minutes will be distributed to all working group members and confirmed by the Working Group at the next meeting.

## **Sub-groups**

The Industry Group may appoint special interest working group/s or other advisory groups, chaired by a nominated member of the group, to act in an advisory capacity on a specific matter for a specified period.

The special interest working group whose scope of work and membership shall be determined by the industry group, may include representatives from any Industry Group member. Non-members may be invited to participate in working groups where they are able to bring a useful additional perspective.

## **Resourcing & Funding**

Master Electricians Australia will provide the secretariat and any required administrative support for the Industry Group.

Further resources or funding for specific projects supported by the Industry Group will be generally sought from the participating members, with arrangements to be determined for each financial year annually.

The Master Electricians secretariat services are delivered on the basis that all members of CMIG become full paid up members of Master Electricians Australia.

## **Industry Group Review**

The Industry Group's Terms of Reference shall be reviewed annually and updated as required.